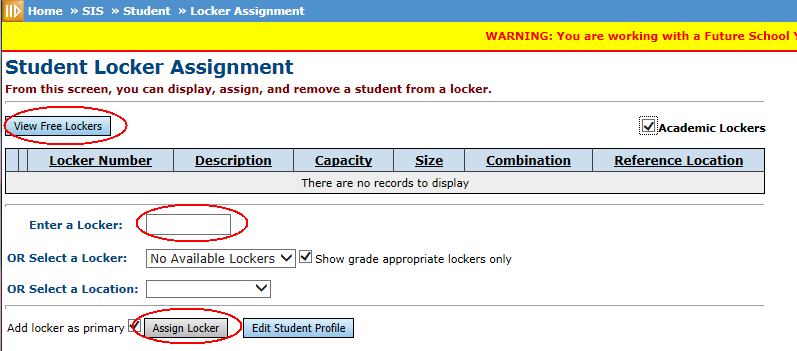
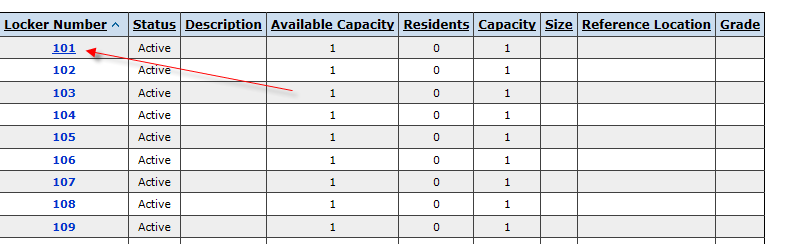
**Step 1:** Select a student in the student context area. 

**Step 2**: Assign Student Locker [**Home**](https://secure.laca.org/DaslLive/Default.aspx) **»**[**SIS**](https://secure.laca.org/DaslLive/SIS/Default.aspx) **»**[**Student**](https://secure.laca.org/DaslLive/SIS/Student/Default.aspx) **»**[**Locker Assignment**](https://secure.laca.org/DaslLive/SIS/Student/StudentLockerAssignment.aspx)

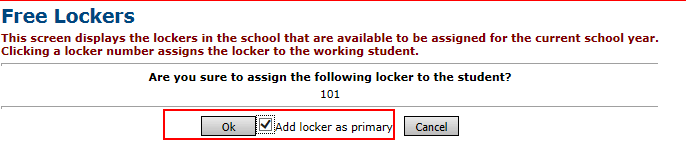
**Step 3:** If you know what locker number to assign just enter the number in the Enter a Locker field and press Assign Locker.

**If you do not know a locker to assign you can continue to Step 4 else continue to Step 7**

**Step 4:** Click the View Free Lockers button.

**Step 5:** Click a locker off the list you would like to assign. Make sure it is available.

**Step 6:** If this is the primary locker, check the box, then press OK button.



*[http://androida.s3.amazonaws.com/appimages/9f/ab0be827637397907286c39f01ff.c.png](http://www.google.com/url?sa=i&rct=j&q=&esrc=s&frm=1&source=images&cd=&cad=rja&docid=RD68CHBZPGO1DM&tbnid=7hpiq0uGK9ft4M:&ved=0CAUQjRw&url=http://androidapplications.com/apps/lists/best-note-taking-apps-for-android&ei=figzUrjQFo6IqQGV7oGoCg&bvm=bv.52164340,d.b2I&psig=AFQjCNGVJjiWsEEpsXWztnd-cJVrI-H6cA&ust=1379170745296319)The Add Locker as Primary checkbox above is unchecked by default, so be careful to check this if it is supposed to be the primary locker.*

**Step 7:** Verify the locker was added. If it is the primary locker it should have a gold star else the star will be white. To make the locker a primary, click on the star.

